

Version 1.0



## Ardmore

Office Chair

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#### Caution:

Do not stand on, or use this chair as a step ladder.

Use this product for seating one person at a time.

This product should be checked perioically to ensure all components are secure and all hardware is tight.

Recommended weight capacity: 120kg

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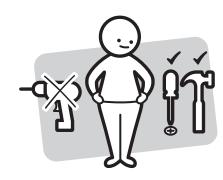
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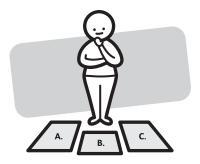
### Assembly checklist



Read through the instructions carefully before you begin.



Make sure you have all the required tools. Never use power tools unless instructed.



before you begin assembly.



Identify and lay out all of the components Unless instructed, do not fully tighten screws until the item is fully assembled.

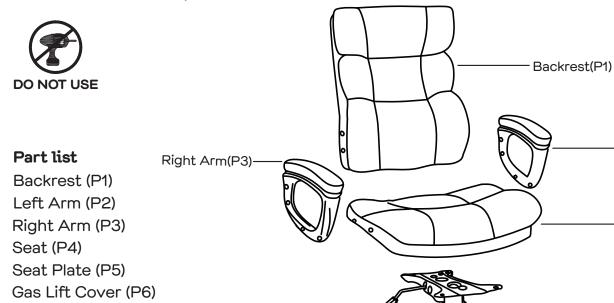
#### Useful information

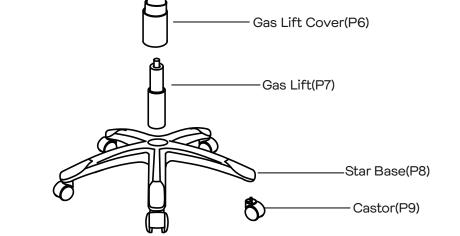
- ! Never use power tools unless specifically instructed. They can damage your components or hardware if used incorrectly.
- ! The most common mistakes made during assembly are using the wrong hardware or getting components back to front.
- ! Always use a soft surface (such as carpet or cardboard) when assembling your product to avoid scratching or damaging the surface of the product.
- ! Bulky items such as wardrobes and bunk beds should be assembled in the room they will be used in as they may not fit through a door once assembled.
- ! Never use any glue until you are certain that the parts belong together.
- ! Periodically check and re-tighten all fasteners. Check the product care label or website for product care instructions.
- ! If you are having any difficulties assembling your product, missing any hardware or components please visit our website Help Centre for further assistance.
- ! Please see page 2 for any safety requirements or weight restrictions.



### What you need

to assemble the product

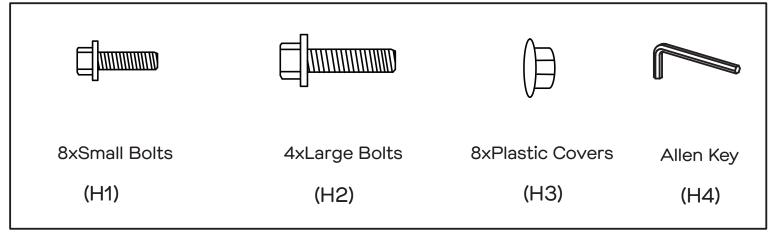




#### Hardware pack

Gas Lift (P7)

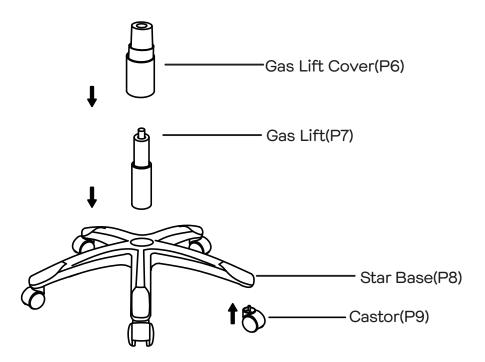
Star Base (P8) 5 x Castor (P9)



Left Arm(P2)

Seat(P4)

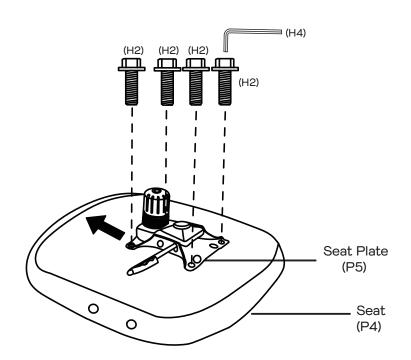
Seat Plate(P5)



Insert 5 x Castors (P9) into the Star Base (P8) as shown. Push down firmly on each castor to ensure they are fixed in position. Insert the Gas Lift (P7) into the top of Star Base (P8). Place the Gas Lift Cover (P6) over the top of the Gas Lift (P7) as shown.

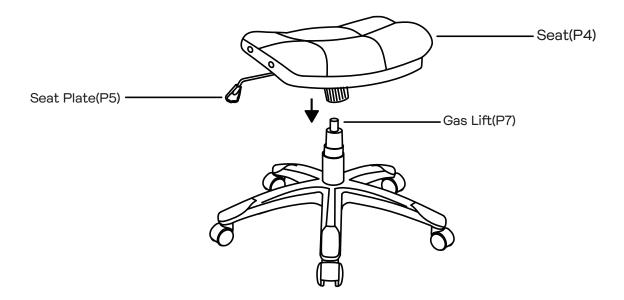
#### Step 2





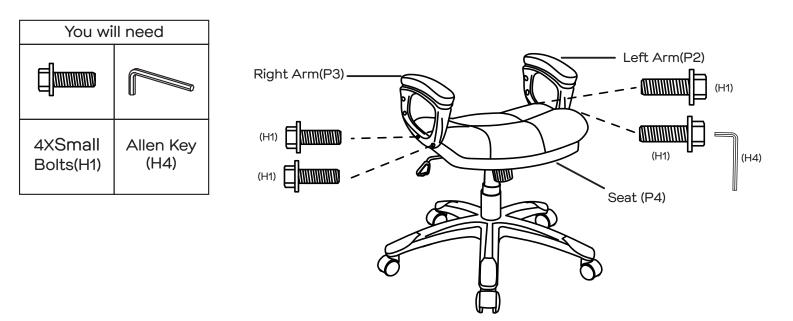
Note the front facing orientation of the Seat Plate (P5) and align the holes on the Seat Plate (P5) with the bottom of the Seat (P4) as shown. Secure the Seat Plate (P5) to the Seat (P4) with 4 x Bolts (H2) by tightening with the Allen Key (H4).





Position the centre hole of the Seat Plate (P5) over the top of Gas Lift (P7). Carefully lower the Seat (P4) onto the Gas Lift (P7). Press seat down firmly. Check the connection is secure before sitting in the chair.

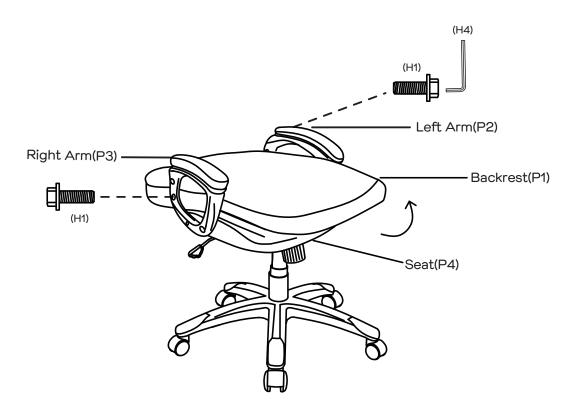
### Step 4



Attach the Left & Right Arms (P2&P3) to each side of the Seat (P4) as shown with 4 x Small Bolts (H1) by tightening with the Allen Key (H4). Ensure each arm is firmly secured.

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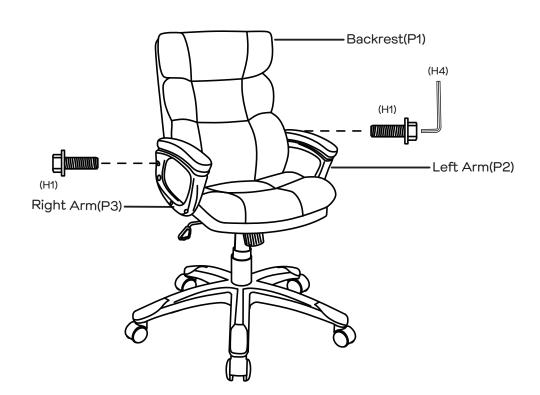




Lay Backrest (P1) face down on top of the Seat (P4) as shown. Attach Backrest (P1) to Left & Right Arms (P2&P3) with 2 x Small Bolts (H1) by tightening with the Allen Key (H4). Do not fully tighten the bolts.

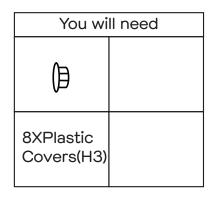
#### Step 6

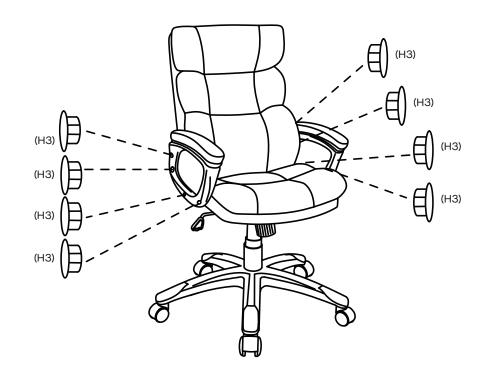




Gently flip up Backrest (P1) to the vertical position. Secure Backrest (P1) to Left & Right Arms (P2&P3) with 2 x Small Bolts (H1) as shown by tightening with the Allen Key (H4). Tighten all bolts fully and ensure they are secure.







Insert 8 x Plastic Covers (H3) into the Left & Right Arms (P2&P3) as shown to seal the bolt holes. Press on each plastic cover firmly to secure into place.



## **Job Complete!**

In the interest of our environment please dispose of all packaging thoughtfully.

