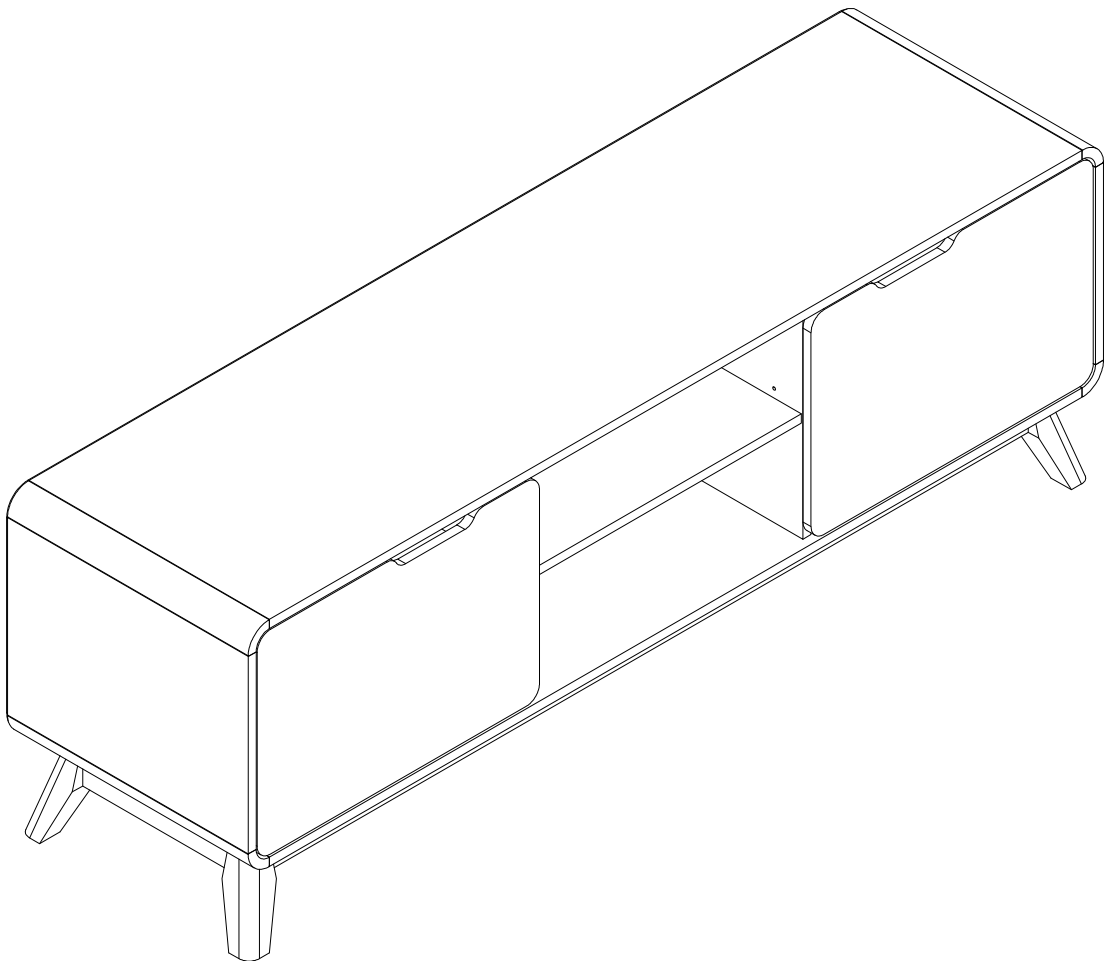




Version 1.0



TWO PEOPLE



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NIVA
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Assembly checklist



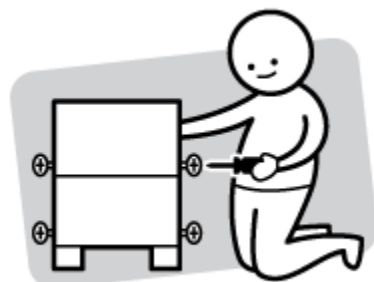
Read through the instructions carefully before you begin.



Make sure you have all the required tools. Never use power tools unless instructed.



Identify and lay out all of the components before you begin assembly.



Unless instructed, do not fully tighten screws until the item is fully assembled.

Useful Information

- ! Never use power tools unless specifically instructed. They can damage your components or hardware if used incorrectly.
- ! The most common mistakes made during assembly are using the wrong hardware or getting components back to front.
- ! Always use a soft surface (such as carpet or cardboard) when assembling your product to avoid scratching or damaging the surface of the product.
- ! Bulky items such as wardrobes and bunk beds should be assembled in the room they will be used in as they may not fit through a door once assembled.
- ! Never use any glue until you are certain that the parts belong together.
- ! Periodically check and re-tighten all fasteners. Check the product care label or website for product care instructions.
- ! If you are having any difficulties assembling your product, missing any hardware or components please visit our website Help Centre for further assistance.

What you need

to assemble the product

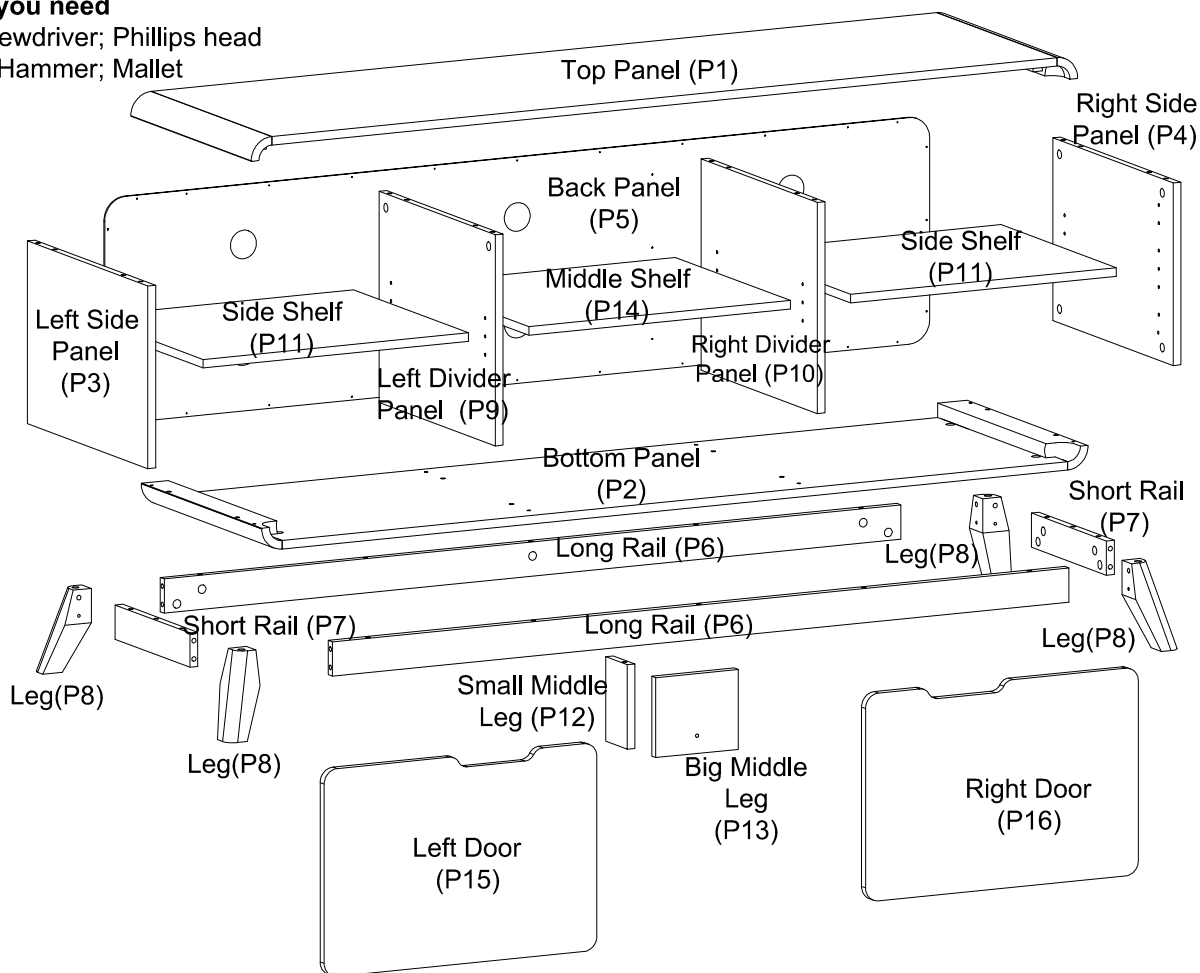


DO NOT USE



Other tools you need

Flat head screwdriver; Phillips head screwdriver; Hammer; Mallet

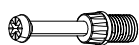


Part list

Box 1: Top Panel (P1); Bottom Panel (P2); Back Panel (P5); Long Rail (P6); Short Rail (P7); Leg (P8); Left Divider Panel (P9); Right Divider Panel (P10); Side Shelf (P11); Small Middle Leg (P12); Big Middle Leg (P13); Middle Shelf (P14).

Box 2: Left Side Panel (P3); Right Side Panel (P4); Left Door (P15); Right Door (P16).

Hardware pack



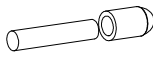
33 x Cam Bolt (H1)



33 x Cam Nut (H2)



32 x Wood Dowel (H3)



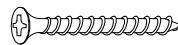
12 x Shelf Pin (H4)



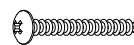
4 x Felt Feet (H5)



8 x Screw (H6)



5 x Screw (H7)



4 x Screw (H8)



34 x Nail (H9)



1 x Adjustable Foot (H10)



4 x Hinge Base (H11)



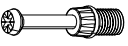

4 x Hinge (H12)

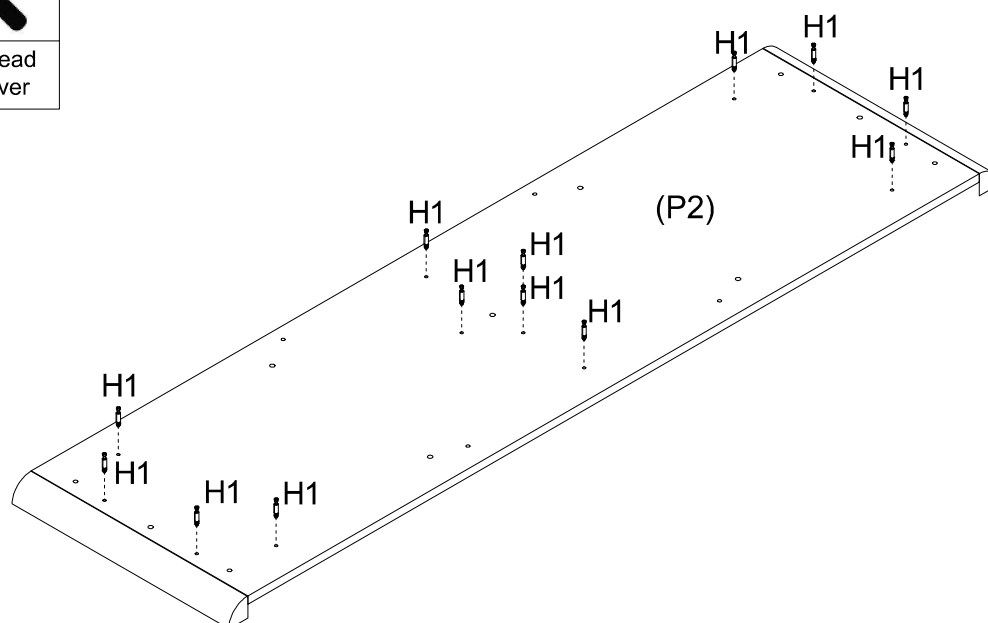


4 x Pad (H13)



Step 1

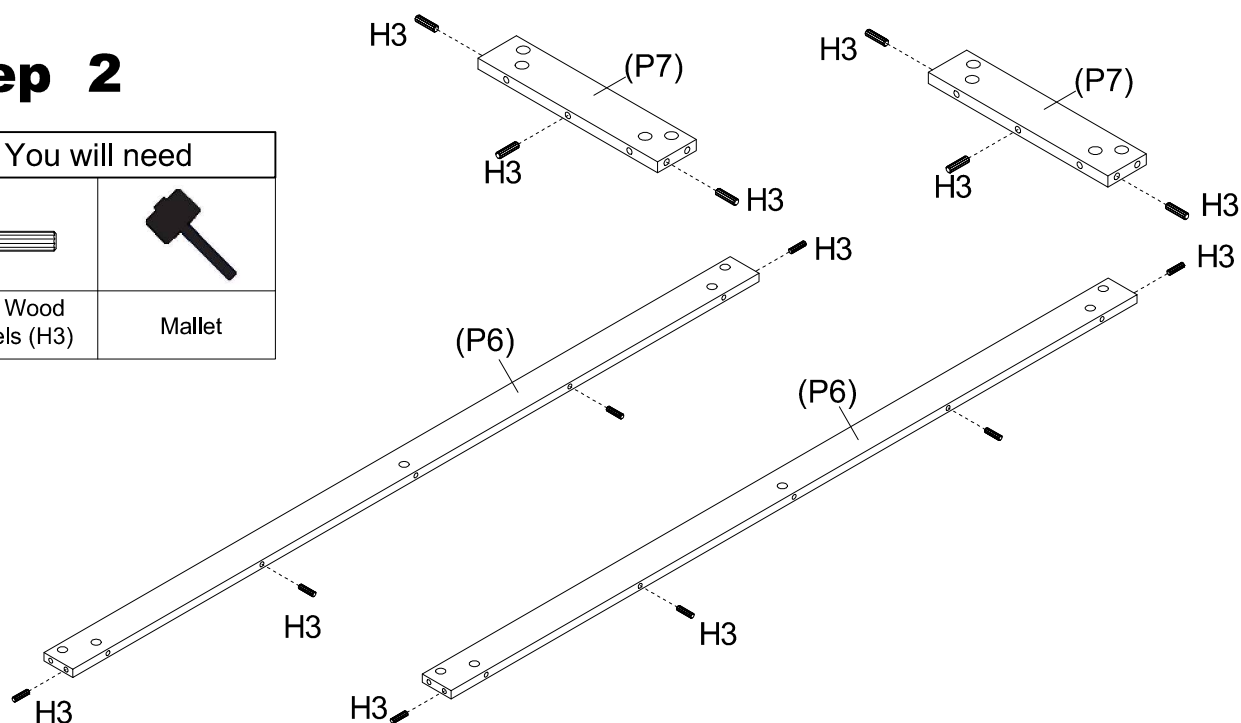
You will need	
	
13 x Cam Bolts (H1)	Phillips head screwdriver



Screw 13 x Cam Bolts (H1) into Bottom Panel (P2) as shown.

Step 2

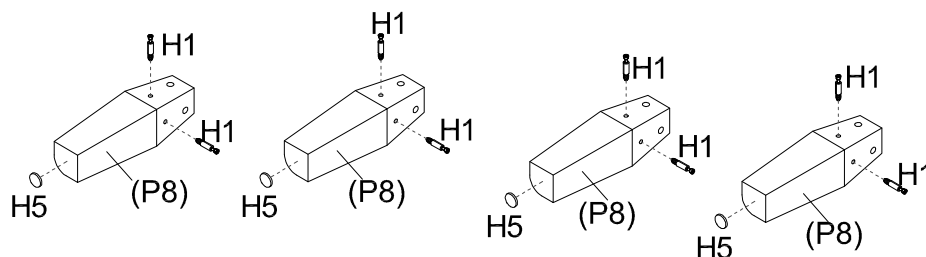
You will need	
	
14 x Wood Dowels (H3)	Mallet



Insert 3 x Wood Dowels (H3) into each Short Rail (P7) and 4 x Wood Dowels (H3) into each Long Rail (P6).



Step 3

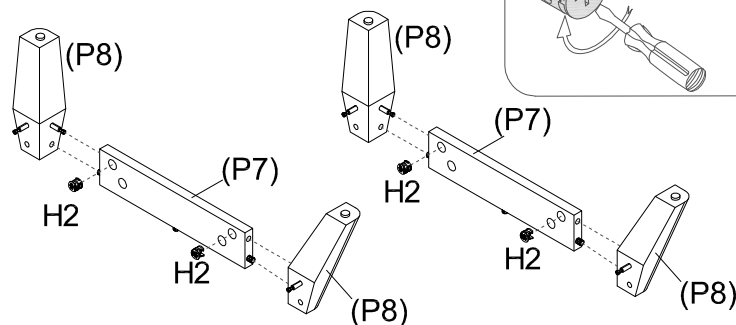
You will need	
	
8 x Cam Bolts (H1)	Phillips head screwdriver
	
4 x Felt Feet (H5)	



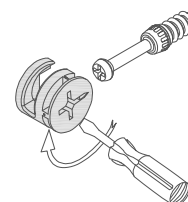
Screw 2 x Cam Bolts (H1) into each Leg (P8) using a phillips head screwdriver.
Attached 4 x Felt Feet (H5) to Legs (P8).

Step 4

You will need	
	
4 x Cam Nuts (H2)	Flat head screwdriver





This is how a cam nut works.....

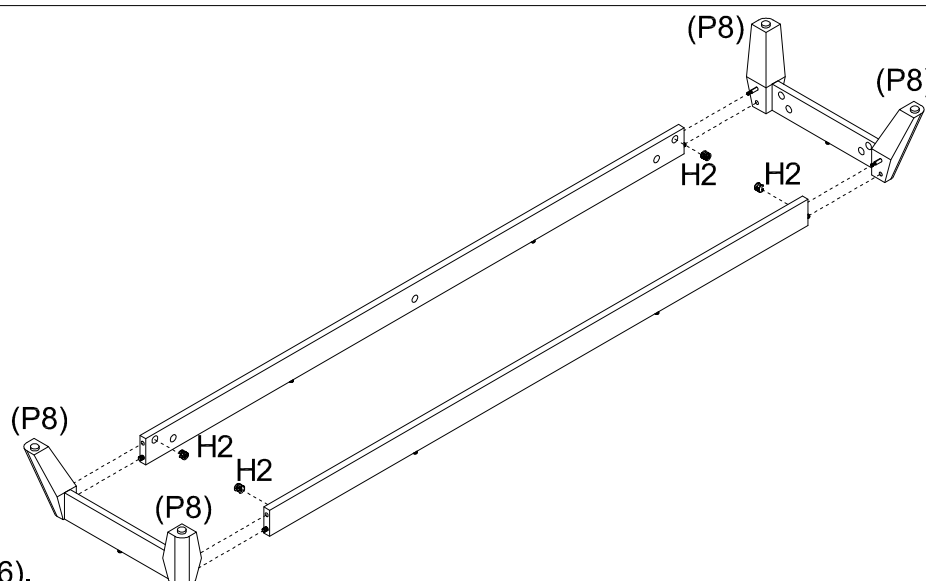


The head of the cam bolt goes into the open mouth of the cam nut. You then turn the cam nut so it tightens over the bolt.

Insert 2 x Cam Nuts (H2) into each Short Rail (P7).
Rotate the cam nuts so the arrows point towards the incoming cam bolt.
Push Leg (P8) into place and tighten the cam nuts.


Step 5

You will need	
	
4 x Cam Nuts (H2)	Flat head screwdriver



Attach Leg (P8) to Long Rail (P6).
Insert 4 x Cam Nuts (H2) into Long Rails (P6) and turn clockwise to lock.

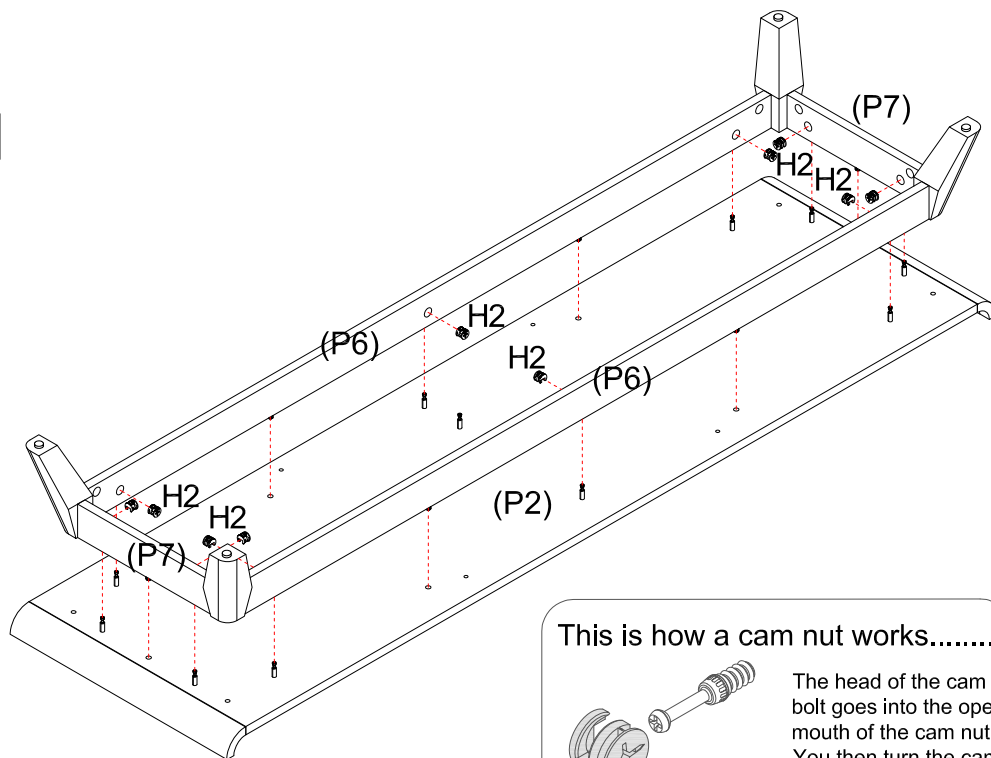
Step 6

You will need	
	
10 x Cam Nuts (H2)	Flat head screwdriver

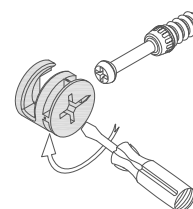
TWO PEOPLE



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This is how a cam nut works.....



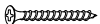


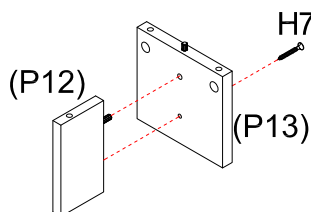
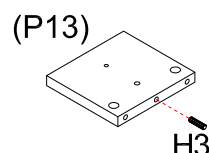
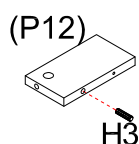
The head of the cam bolt goes into the open mouth of the cam nut. You then turn the cam nut so it tightens over the bolt.

Attach Short Rail (P7) and Long Rail (P6) to Bottom Panel (P2).

Insert 10 x Cam Nuts (H2) into Short Rails (P7) and Long Rails (P6) with the arrow pointing towards the incoming bolt, and turn clockwise to lock.

Step 7



You will need	
	
2 x wood Dowels (H3)	Phillips head screwdriver
	
1 x Screw (H7)	

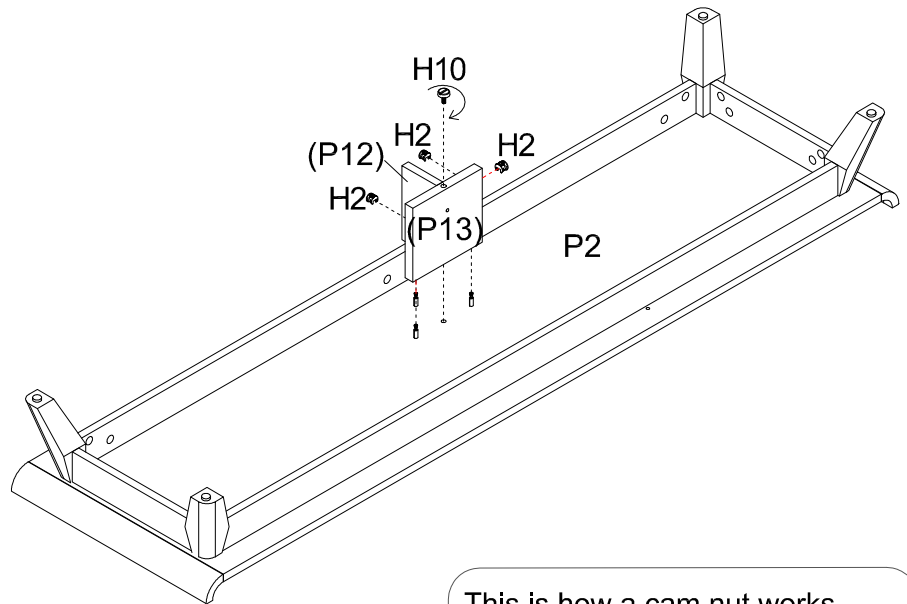


Insert 2 x Wood Dowels (H3) into Small Middle Leg (P12) and Big Middle Leg (P13).

Attach Small Middle Leg (P12) to Big Middle Leg (P13) with 1 x screw (H7).

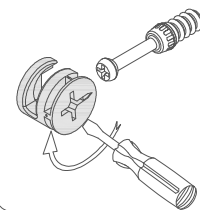
Step 8

You will need	
	
3 x Cam Nuts (H2)	Flat head screwdriver
	
1 x Adjustable Foot (H10)	



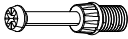
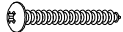

Attach Middle legs (P12) & (P13) to Bottom Panel (P2).
 Insert 3 x Cam Nuts (H2) into Middle Legs (P12) & (P13).
 Rotate the cam nuts so the arrows pointing towards the incoming cam bolts and turn clockwise to lock.
 Screw 1 x Adjustable Foot (H10) to Big Middle Leg (P13).

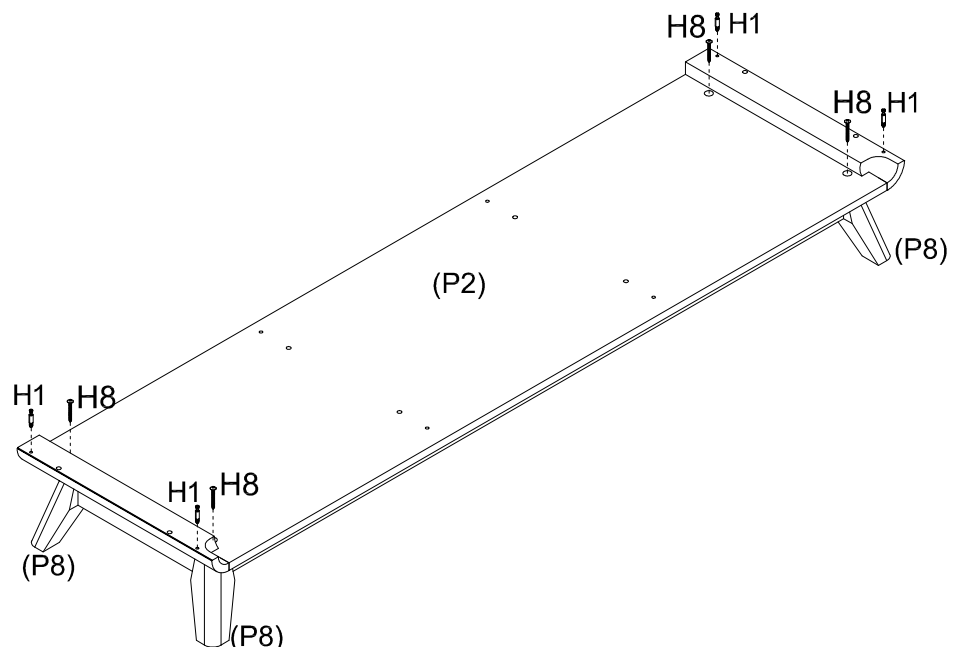
This is how a cam nut works.....



The head of the cam bolt goes into the open mouth of the cam nut. You then turn the cam nut so it tightens over the bolt.

Step 9

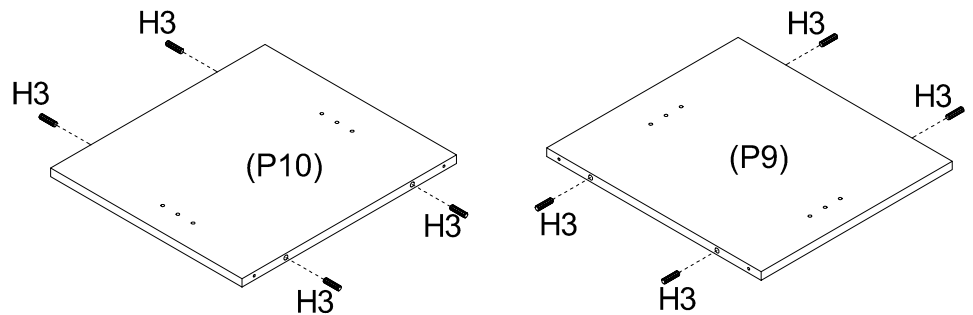
You will need	
	
4 x Cam Bolts (H1)	4 x Screws (H8)
	
Phillips head screwdriver	



Screw 4 x Cam Bolts (H1) into Bottom Panel (P2) as shown.
 Screw 4 x Screws (H8) through Bottom Panel (P2) to connect Legs (P8).

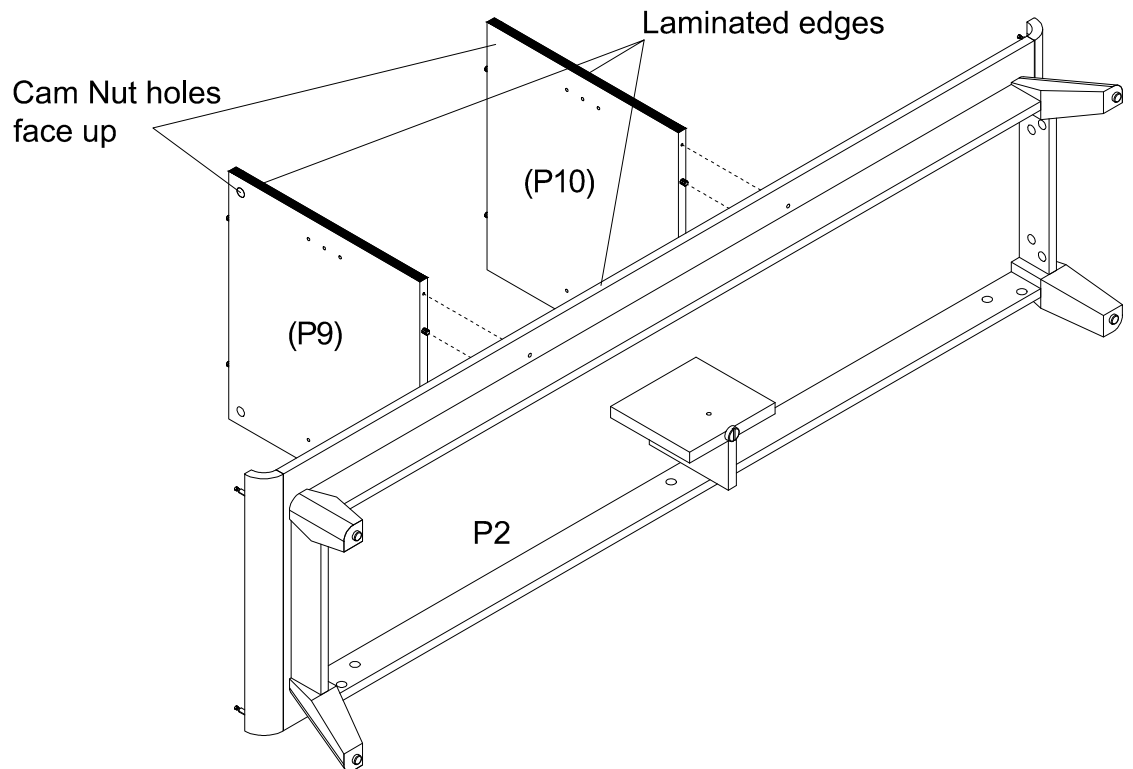
Step 10

You will need	
	
8 x Wood Dowels (H3)	Mallet



Insert 8 x Wood Dowels (H3) into Left Divider Panel (P9) and Right Divider Panel (P10).

Step 11





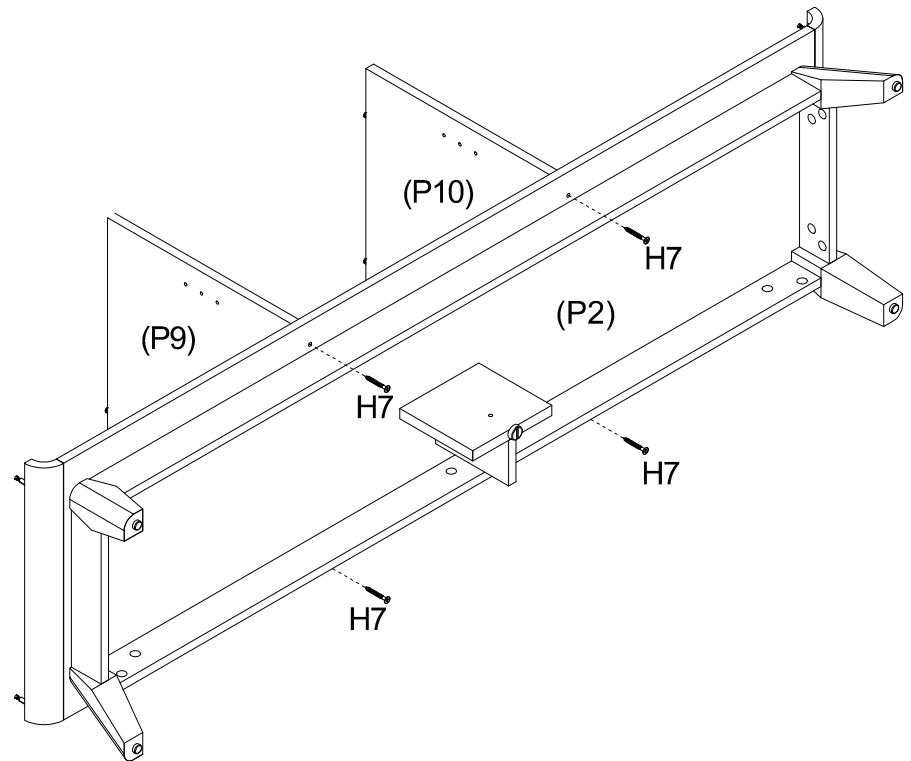
Attach Divider Panels (P9) & (P10) to Bottom Panel (P2).

Make sure the laminated edges of Bottom Panel (P2), Divider Panels (P9) and (P10) are facing the same direction.

Make sure (P9) is on the left and (P10) is on the right, with the cam nut holes towards the top as shown.

Step 12

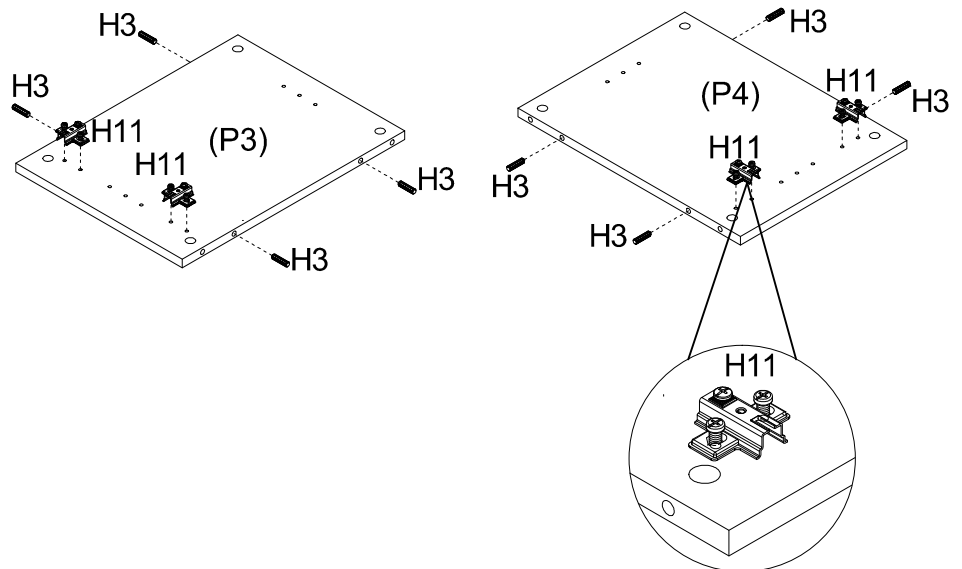
You will need	
	
4 x Screws (H7)	Phillips head screwdriver



Screw in 4 x Screws (H7) through Bottom Panel (P2) to fasten Panels (P9) & (P10).

Step 13



You will need	
	
8 x Wood Dowels (H3)	4 x Hinge Bases (H11)
	
Phillips head screwdriver	Mallet



Insert 8 x Wood Dowels (H3) into Side Panels (P3) & (P4).

Attach 4 x Hinge Bases (H11) to Side Panels, tighten all screws with a phillips head screwdriver.

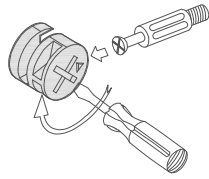
Step 14

You will need	
	
4 x Cam Nuts (H2)	Flat head screwdriver

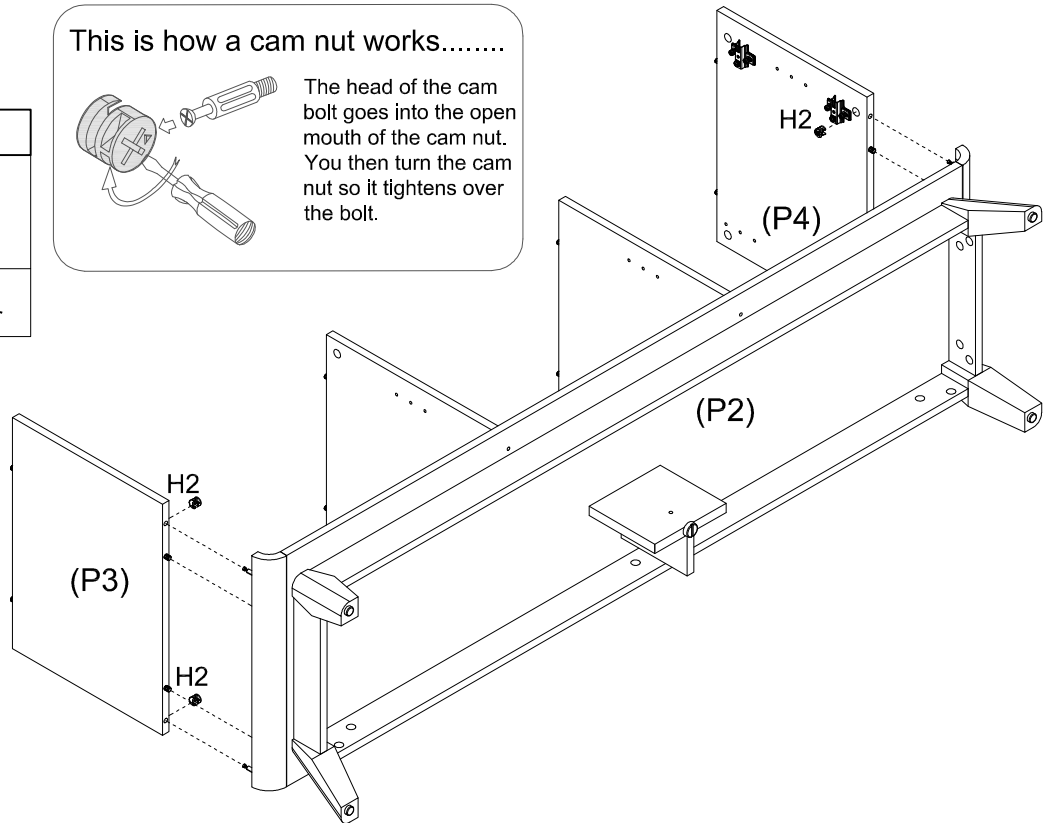
TWO PEOPLE



This is how a cam nut works.....

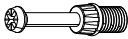



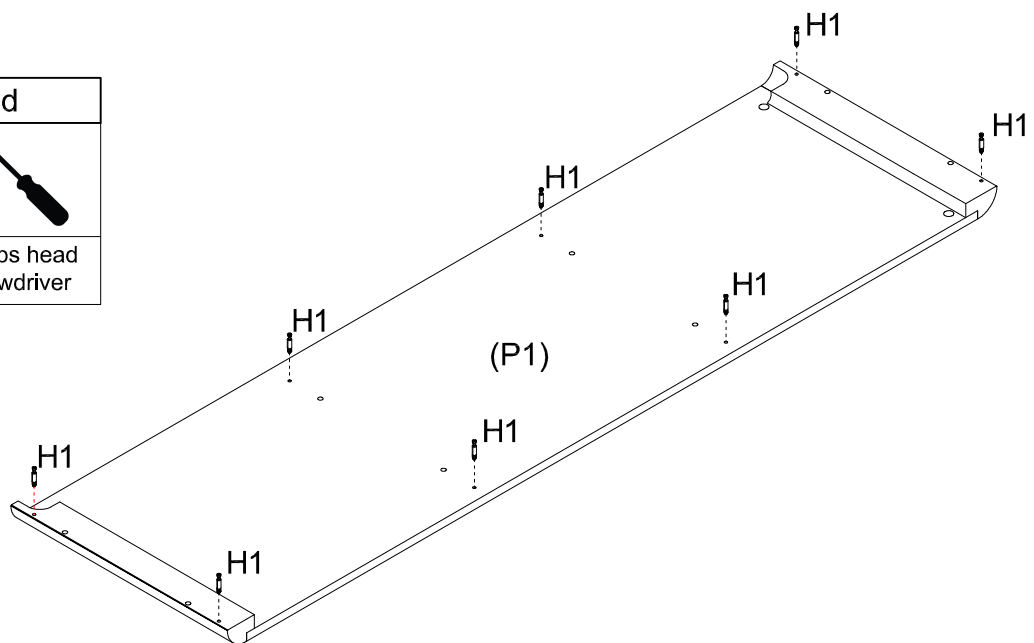
The head of the cam bolt goes into the open mouth of the cam nut. You then turn the cam nut so it tightens over the bolt.



Attach Side Panels (P3) & (P4) to Bottom Panel (P2).
Insert 4 x Cam Nuts (H2) into side panels and turn clockwise to lock.


Step 15

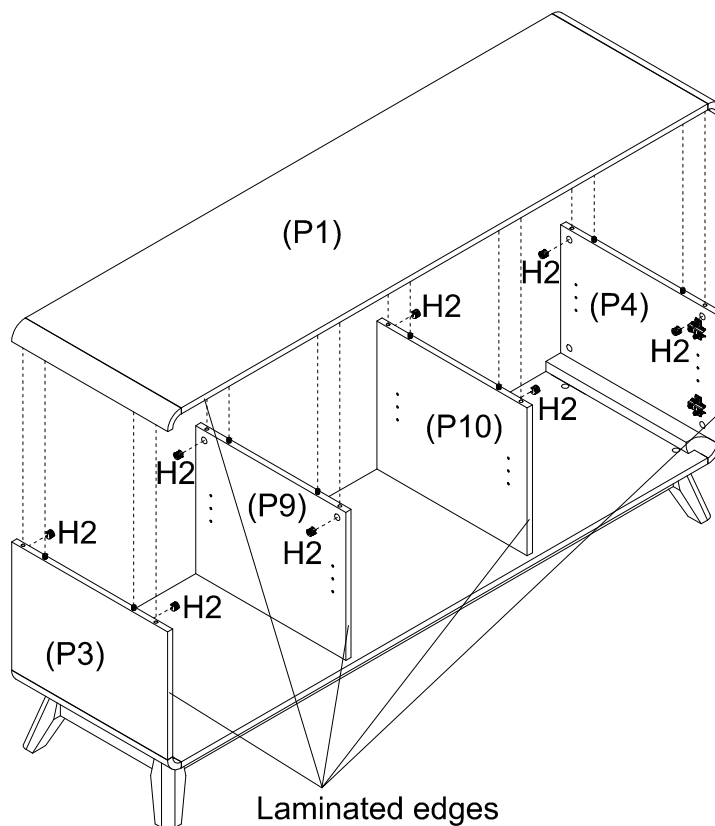
You will need	
	
8 x Cam Bolts (H1)	Phillips head screwdriver



Screw 8 x Cam Bolts (H1) into Top Panel (P1) as shown.

Step 16

You will need	
	
8 x Cam Nuts (H2)	Flat head screwdriver





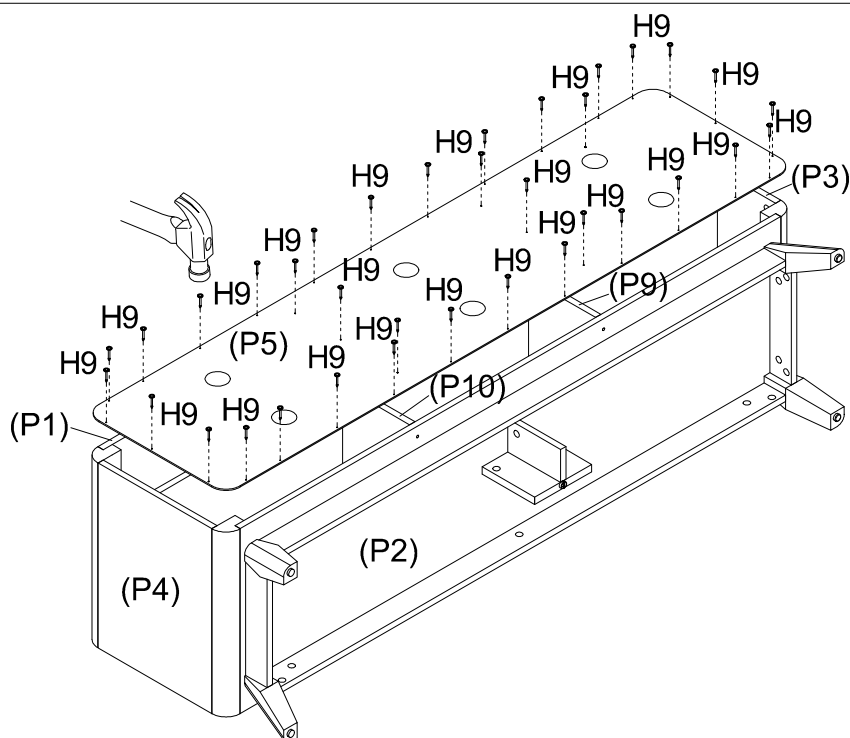
Attach Top Panels (P1) to Side Panels (P3) & (P4) and Divider Panels (P9) & (P10).

Make sure the laminated edges of Top Panel (P2), Divider Panels (P9) and (P10) are facing the same direction.

Insert 8 x Cam Nuts into Side Panels (P3), (P4) and Divider Panels (P9), (P10) and turn clockwise to lock.

Step 17

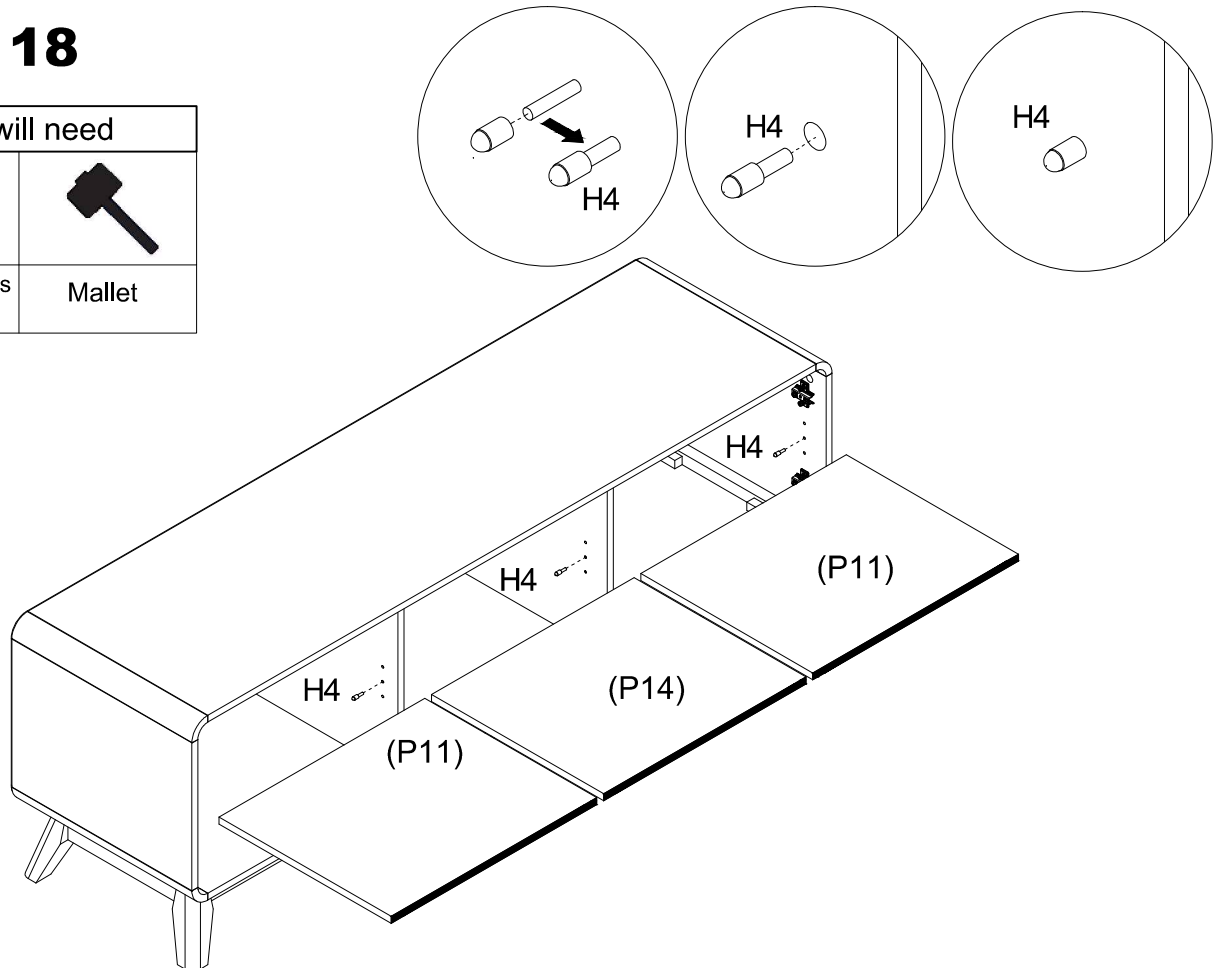
You will need	
	
34 x Nails (H9)	Hammer



Attach Back Panel (P5) to Panels (P1) (P2) (P3) (P4) (P9) and (P10) with 34 x Nails (H9).




Step 18

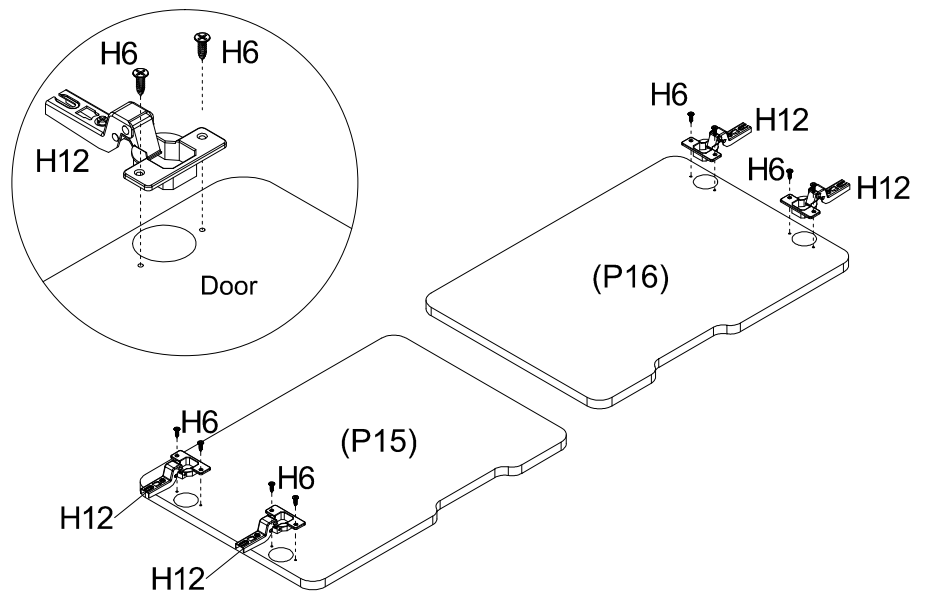
You will need	
	
12 x Shelf Pins (H4)	Mallet



Insert 12 x Shelf Pins (H4) into desired holes in panels. Use a mallet to gently tap them into place if needed. Put Shelf Panels (P11) and (P14) onto shelf pins.


Step 19

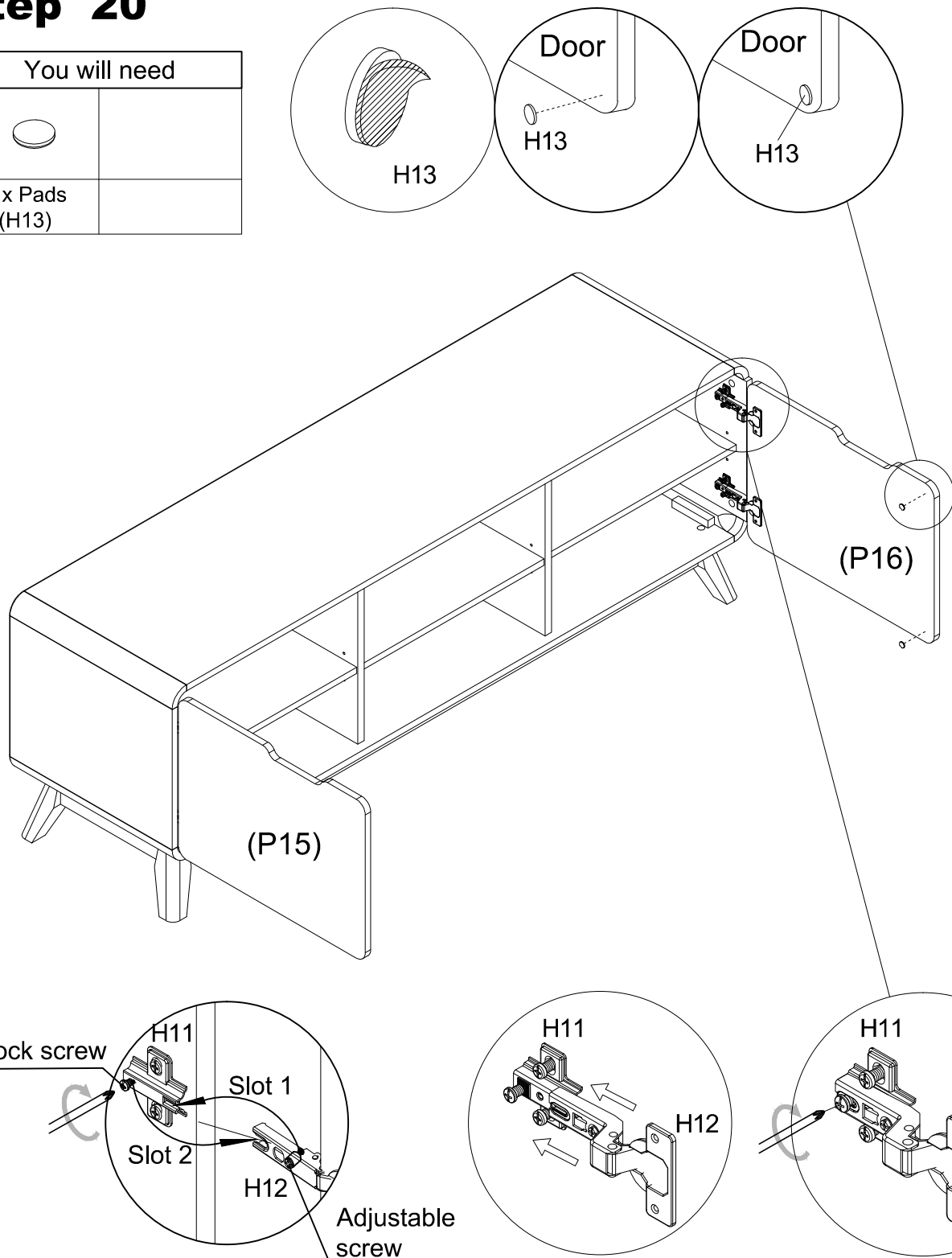
You will need	
	
8 x Screws (H6)	4 x Hinges (H12)
	
Phillips head screwdriver	



Insert 4 x Hinges (H12) into Doors (P16) and (P15). Attach with 8 x Screws (H6).

Step 20

You will need	
	
4 x Pads (H13)	

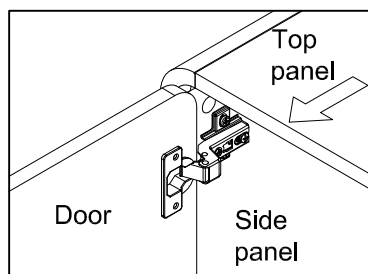


Attach doors onto cabinet as shown. Slide Hinge (H12) onto Hinge Base (H11), until each adjustable screw is in slot 1 and the lock screw is in the slot 2, then tighten lock screw. Attach 4 x Pads (H13) onto Doors (P15) and (P16).

TO ADJUST YOUR DOORS TO MAKE THE GAPS MORE EVEN (OPTIONAL).

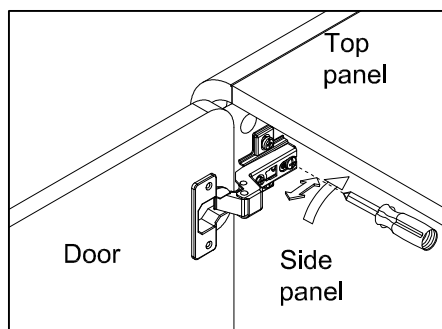
STEP 1

Open the door.



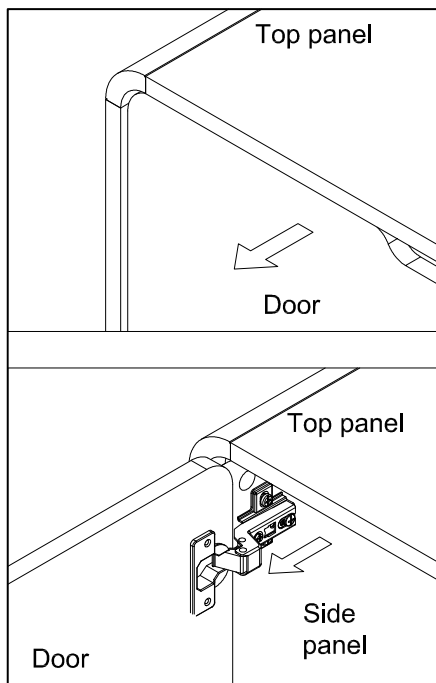
STEP 2

Adjust the door panel to be flush with side panel and top panel edge.



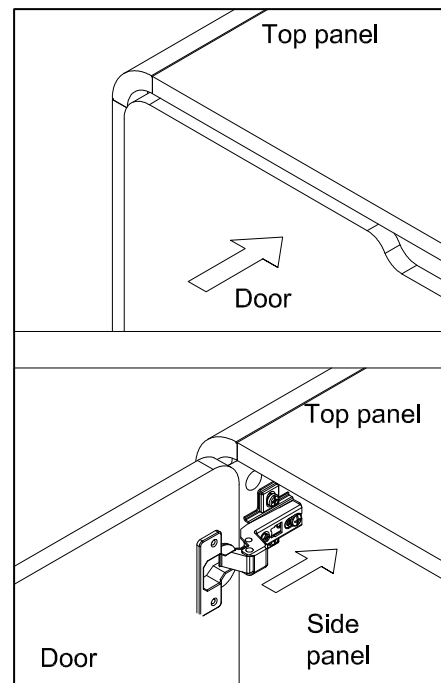
Loosen the screw indicated a little, adjust the hinge to right position (see step 2a & 2b), then tighten the screw.

STEP 2a MOVE DOOR OUT



Pull the hinge forward a little.

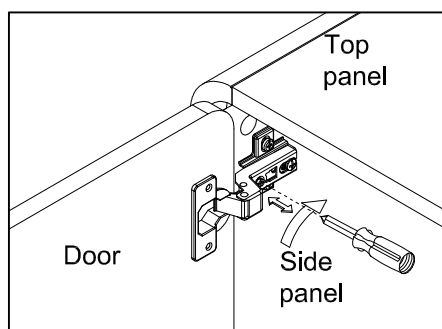
STEP 2a MOVE DOOR IN



Push the hinge back a little.

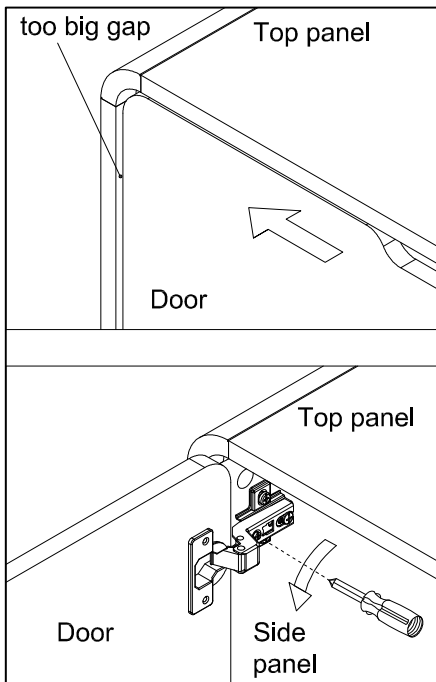
STEP 3

Adjust the gap between door panel and side panel.



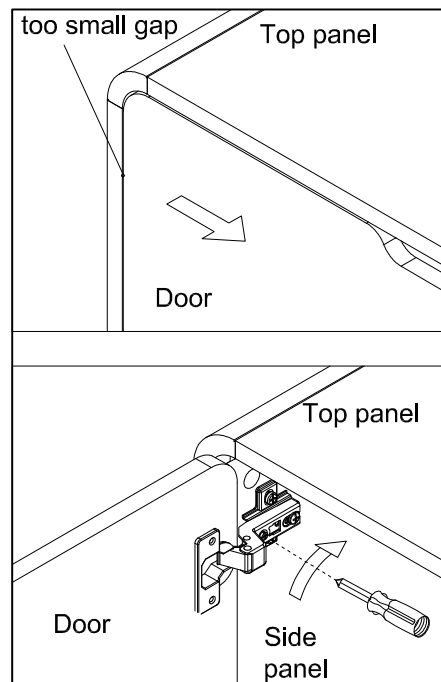
Loosen or tighten the screw indicated a little to adjust the gap between the door panels, adjust the hinge to right position (see step 3a & 3b).

STEP 3a MOVE DOOR LEFT



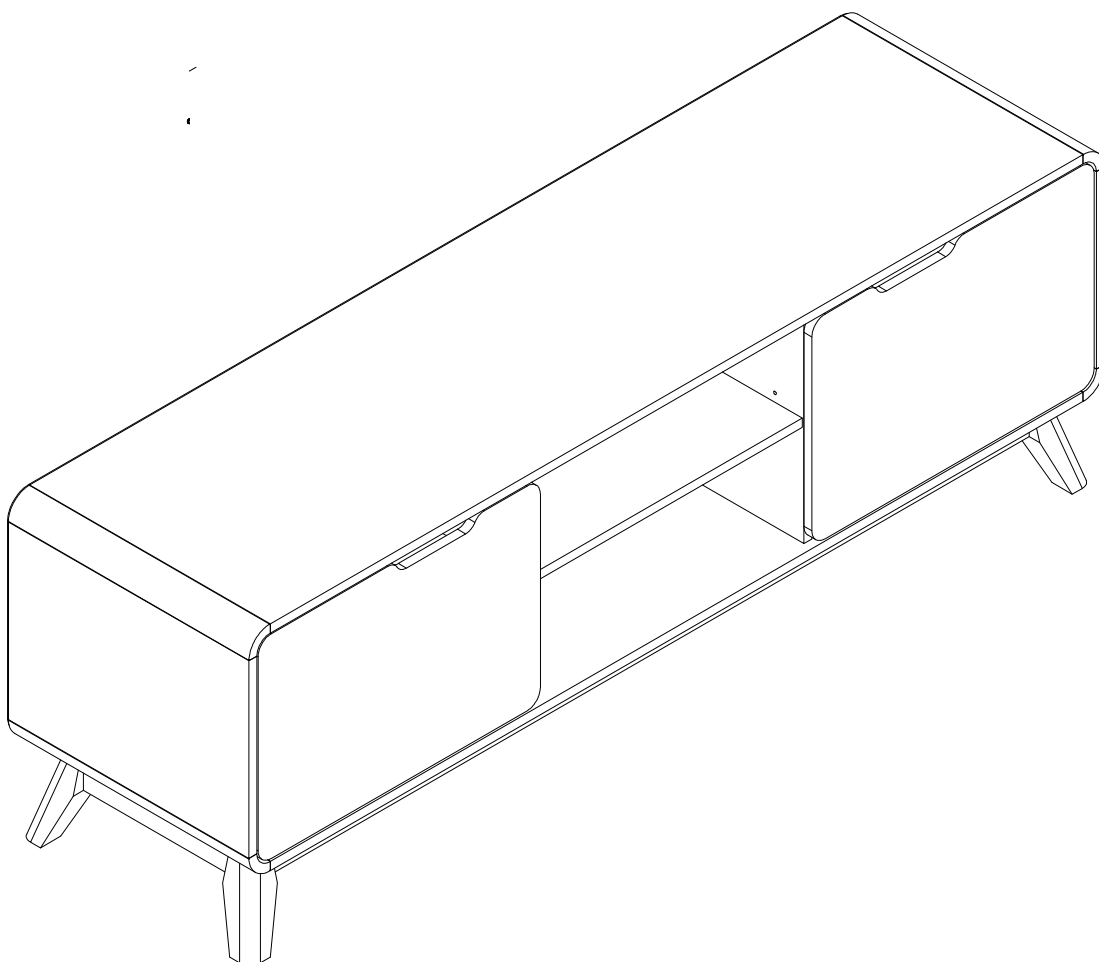
Turn the screw clockwise a little as shown to make the gap small.

STEP 3a MOVE DOOR RIGHT



Turn the screw counterclockwise a little as shown to make the gap big.

Step 21



Job Complete !

In the interest of our environment Please dispose of all packaging thoughtfully.